



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

## ASSP Louisville Chapter Meeting Minutes

**Date:** 11/6/2020

**Location:** Virtual

**Call to Order:** Cindy Brown 3:05 pm

**Attendees:** Cindy Brown, Bill Boehm, Courtney Lewis, Mike Fackler, Matt Summers and Brad Hart

- Website (Cindy)
  - Keep current, current activities, etc.
- Elections (Cindy)
  - Prepare for next round of nominations
  - Matt Summers – N and E Committee Member Chair
- Honor of Fellow (Cindy)
  - Frank spoken of for nomination, but he prefers to see out others
    - Need to recognize Frank for 40 years of service
- Leadership Training (Cindy)
  - Chapter Leader Training – everyone is encouraged to review for opportunities, tools for success, etc.
- Leadership Conference (Cindy)
  - Was virtual this year
    - Did not have anyone attend
  - Information available online that reviews some conference materials
    - No CEU's for listening to addresses
- Chapter Tools (Cindy)
  - ASSP website
  - Community Leader resources
    - Tools and tips
  - Real Magnet
    - Engagement tracking
    - Roster integration
    - Training and support
    - Chapter updates
- Member Resources (Cindy)
  - Hardship membership program
    - If someone is unemployed, this program could help with membership
  - Career center
    - Looking for a job – job openings, etc.
  - Safety Focus event series
    - Virtual in February
      - Members are no cost

- Board updates
- COMT (Cindy)
  - Reporting Requirements
    - Attendees for meetings
  - Operational Activity Requirements
    - What our members want for valuable delivery
  - Member Value Requirements
    - Engaging program and experiences
  - Additional Member Value Activities
    - What is above and beyond monthly meetings
      - We have been Silver level and close to Gold
        - How do we improve to have a great report card?
- Q1 Activities (Cindy)
  - Provide N and E Committee Member by Dec 1
    - Matt Summers
  - Update website
    - Complete
  - Fall ROC meeting
    - Complete
  - Leadership conference and operational training activities
    - Even if completed, check it out for refresher
    - If not completed, please do asap and send to Cindy via email
- Returning to Normal (Cindy)
  - When we do get to return to normal, we need to plan in-person meetings
    - Prior venue is no longer available
      - We need help finding a site to accommodate these future meetings
        - Average is between 15-25 before Covid (Brad)
          - New restrictions for Covid have strict rules on centers, office spaces, etc.
  - Society will notify when we can return to in-person meetings (Cindy)
    - Could we do various dates and locations/times in the future?
      - Chair nomination is Bill to assist group with any future in-person
  - Currently, we must understand guidelines for Covid
  - Chapter finances (Cindy)
    - What is the impact?
      - Our money is staying the same due to lack of in-person sessions (vendor fees savings) (Brad)
    - Donations (Cindy)
      - Is there a need that we could support via donations
        - We could possibly donate an approximate \$2,000 (Brad)
          - Food banks

- Chapter Member hardship (Holiday meal – drop off; allocate 20 \$100 gift card for groceries, meals, etc.) – everyone likes this
- **Motion:** The EC to allocate up to \$2,000, in \$100 increment gift cards, for distribution of holiday meal hardship program. Motion Cindy, seconded Brad. All in favor, none opposed.
- Newsletter announcement possibly
- Questionnaire nomination for donation
- Officers Meeting (Cindy)
  - December – Holiday meeting (TBD)
    - Spouses welcome
  - Covid precautions

**Meeting close:**

4:12 pm

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